## **WELCOME TO REALM**

at Emmaus Road Church

WE MAKE AND MULTIPLY DISCIPLES OF JESUS
BY LIVING TOGETHER IN GOSPEL COMMUNITY ON MISSION
IN ALL OF LIFE.

WE USE REALM TO FACILITATE COMMUNITY, NOT TO REPLICATE OR REPLACE IT.

## STEP 1: JOIN

(Click on an item for step-by-step directions.)

Request a Realm Profile
Open the Invitation
Click the link in the email you receive to set up your profile.
Download the App
Search for "Realm Connect" by ACS Technologies.
Add Your Photo
Your profile picture helps others in the church recognize your face and learn your name.
Update Your Contact and Personal Information
Sharing your contact info makes it easier for others in the church to get in touch with you.
Opt in to the Church Directory
You can manage your privacy preferences to limit who can see your information. We encourage you to opt in to the online church directory so others can locate your contact information, put your face with your name, or match children and spouses to names.
Join the Marketplace (Optional)
The Marketplace is a group on Realm where you can post items you are giving away or selling. If you would like to participate, join the group!

## STEP 2: PARTICIPATE

(Click on an item for step-by-step directions.)

<u>Groups</u>
When you first set up your profile, you are automatically part of the church-wide group. When you get connected with a Missional Community or Ministry Team, those leaders will add you to their groups so that you can see posts and events.
<u>Posts</u>
Each group has a Newsfeed, and depending on the settings of the group, members can write posts, create events, or add photos. The difference between posts and events is that events allow others to RSVP so the organizer can see who is coming.
<u>Notifications</u>
You can customize your notification settings for each group you belong to, including which notifications you receive and how they are delivered.
RSVPs

Great community is like great communication: it's a two-way street that requires give and take. Here are some tips for RSVP events.

- RSVP at least 24 hours in advance, whenever possible. If you notice that you
  consistently forget, set a reminder. Those hosting rely on this info to plan and
  prepare.
- RSVP whether or not you can attend. Even when you can't make it, your RSVP lets
  the event host know that you saw the post and you're actively participating in the
  group.